



Free Tools for York, PA Community Organizations

Claiming Your Program

Get access to your programs!

- Go to connectyork.org. Click the “Claim Your Program” button.
- Enter the name of your program or organization, then click “Search.”
- Select the program(s) you’d like to claim and click the “Claim” button.
- Create an account by entering your name, work email, and password.

My Program Tools

Once you’re logged into your connectyork.org account, navigate to the top right corner and locate “My Program Tools.”

This menu is your central navigation. You have access to all your tools, reporting, and editing capabilities from here!

Program Analytics

- My Activity Dashboard: See an overview of your search activity.
- Claimed Program Dashboard: Find search trends and inbound referral statistics on your claimed programs.

Suggesting a Program

Not seeing your program?

- Go to connectyork.org. Click the “Suggest a Program” button.
- Search and verify your program isn’t listed.
- Fill out the section titled “Review the program you searched for.”
- Click the “Suggest a Program” button at the bottom of your screen.

Edit Your Program Listings

In “Edit Contact Settings,” you can make changes and updates to programs; hours and locations; and contact information.

Make sure there is an email address in the second box labeled “What address should we send their info to?” This email address only gets notifications from connectyork.org letting your program know someone has reached out. It is NOT visible in a public search.

Inbound Referrals

- Go to “My Program Tools” > “Inbound Referrals.”
- Click the folder of the program with a new referral.
- View the details of the person reaching out.
- Update the status of each referral.